

HONG KONG ST. JOHN AMBULANCE BRIGADE
CADET COMMAND
Region B No. 1 Cadet Corps

Minutes of the 3rd Officers & CLs Meeting 2007

Date : 23 Nov., 2007 (Friday)
Time : 7:00 pm
Venue : S.K.H St. Benedict's School,
11 Lam Chung Avenue, Choi Hung Estate, Kowloon..

Present:

SSupt Mr. Ng Wai Chung James (Chairman)	CL Miss Chan Yan Ting
ASupt Mr Lee Tai Wai David	CL Mr. Chiu Kam Tim
AO Mr. Cheng Hing Wa (Left at 1940)	CL Mr. Har Boon Lap
AO Miss Hui Ying Lai	CL Mr. Ho Pak Yan
AO Mr. Ku Ka Tat (Left at 1955)	Cpl Mr. Lo Man Ho (In attendance)
AO Mr. Lo Man Fung	Cdt Miss Lam Ho Yi (In attendance)
AO Mr. Mok Kwan Kiu (Secretary)	Cdt. Puk Hoi Ling (In attendance)
PAO Miss Cheng Yee Ting	
PAO Mr. Choi Chun Yip, Tommy	
PAO Mr. Leung Chun Yin Lawrence	

Absent with Apologies:

AO Miss Ho Wing Kum	CL Miss Chan Wai Ying, Veronica
AO Miss Calvin, Tsoi Ka Ying	CL Mr. Cheng Pak Lam Jacky
PAO Miss Choi Ting Yan	CL Miss Ho Po Yan
PAO Miss Hung Lai Shan	CL Yap Ka Lok, Carlos
PAO Mr. Wong Chun Hin	CL Miss Yeung Tsz Shan Sandra
CL Miss Chan Nga In, Flora	

1. Meeting called to order

- SSupt Ng Wai Chung, the Chairman called the meeting to order at 7:20 pm.
- Everyone attended the meeting briefly introduced him/herself.

2. Confirmation of minutes of last meeting

- It is appreciated that PAO Leung Chung Yin, Lawrence had finished the minutes within 3 weeks from the date of last meeting.
- Cpl. Lo Man Ho will be appointed as CL. Thus, there will be totally 14 officers and 12 CLs in our Corps.

3. Matter arising

- No matter arisen.

4. Remarks from Chairman

a) Giving congratulations to AO Lo Man Fung for awarding the 10-year Long Service Metal.

b) ASupt. Lee Tai Wai, David will be the Corps Commander in the Annual parade. And the rest of the officers representatives are: AO Ku Ka Tat, PAO Cheng Yee Ting, PAO Choi Chun Yip, Tommy, and PAO Leung Chung Yin, Lawrence.

It is reminded by the Chairman that we should show the B1 Corps Banner on the date of Annual Parade, also on the Sports Day, too.

c) During SOM, it is founded B1 Cadet Corps has the highest rate of participation in the SJ Sports Day events.

d) Inauguration Parade will be held on 8th Dec., 07. Parade will be held in the afternoon. ASupt. Lee Tai Wai, David will be the Color Bearer for the Parade and ASupt. Wong Siu Kong will be the Corps Commander of B1 Cadet Corps. Rehearsal has been arranged on 24th Nov., 07 at S.K.H St. Benedict's School. PAO Choi Ting Yan and PAO Wong Chun Hin (Corps Commander), CL Chan Nga In, Flora (Right Hand Man), and 24 cadets will represent our Corps to attend the Parade.

Moreover, dinner will be arranged after the Parade from 1730 to 2100. PAO Chan Wai Yee and Cdt. Ng Wai Shing are the MCs of the Event. AO Ku Ka Tat will be the Master of Ceremony in the Interview Session. Casual wear, ie. Div. T-shirt, is accepted to be worn. A "Cat Walk" Show for Div. T-shirt will also be held during the dinner. 10 representatives from Ng Wah Amb. will attend the above Event.

e) On 21st Nov.,07, Chairman, James Ng, received the originally copy of the Demo CD of Inter-divisional First-aid Competition. A copy of CD has distributed to each division during the meeting. Chairman recommended using it as a training material for our cadets. It is reminded to adjust the contrast level.

f) It is announced that DVP Chan Kar Lok has been enrolled to Munsang Amb. Cdt. Div. in September, 2007.

5. Sharing of “Singapore St. John Ambulance Brigade – Conference for Youth Leaders of Uniformed Groups”

➤ *By CL Har Boon lap, Ralf*

Ralf reported we have divided into two team, A & B. Team A departed HK on 3rd Sept. and Team B on 5th Sept..

For leisure time: They had gone to Singapore SJHQs to purchase local uniform items as souvenir. “It is our main expenses in the whole trip.” said Ralf.

For the Conference: The team had sent to a Sports School Dormitory at Woodland, Countryside, only a main plaza nearby.

The 3-day Conference Program contains talks, mini-talks, and group discussion. Contents are Cultural Education, History, and Civilization, etc. He grasped chances to share with Singapore SJ on Day 2. He learnt a lot in the sharing. Then the team had visited the Singapore Discovery Centre, they had divided into different groups to take part in the program. These increased chances to know more about other UGs, besides SJ, in Singapore. Conclusion of the program had been made on the last day. A serious of stamps printed with different UGs in Singapore was first released on that day. All the teammates will have one set as souvenir.

➤ *By AO Cheng Hing Wa, Charles*

He had a good time during the trip. He appreciated with the arrangement of the program. It is recommended to both officers and cadets to participate in the Exchange Program, since normally there will be subsidy from Headquarters.

The team has been welcomed by the Assistant Commissioner of Singapore St. John. Besides, Singapore SJ, they also shared experience with Malaysia SJ. He found different culture, policy and structure from each other. For example, a qualification of “Footdrill Instructorship” with different level. It is shown on their uniform.

➤ *By AO Mok Kwan Kiu, Zangi*

He was the member of Team A. He had a good time with teammates on the days before the Conference. They travelled around in the city and visited different museum. They know more about the culture and history of Singapore.

During the Conference, it is appreciated to make friends with SJ in different places. They shared different views of being a SJ member. He suggested that we can take reference from the policy of other country to build up our own, since Cadet Command has just been formed, e.g. Proficiency Course, etc.

Lastly, he also recommended others to join such meaningful Exchange program if it is possible.

6. Update of the B1 Cadet Corps Website

- The “hit rate” of the homepage of B1 Cadet Corps was 3150 on 24th Aug.,07. Up to 23rd Nov.,07 1900, the “hit rate” has achieved to 5417. It is used to boost up the number to 10000, since it was set to achieve this goal on 8th Dec.,07.

- AO Cheng Hing Wa, Charles reported that new photos from each division have been uploaded to the website. Also, the link of official SJ website and photos about Singapore Exchange Program have been updated to our homepage. It is recommended to hand in the new photos by e-mail for Charles to update.

- Chairman reminded all that we should keep the divisional information up-to- date.
- AO Lo Man Fung asked about the method of posting the link of divisional website on the “Link” part of Cadet Command homepage. He would like to know whether it is needed to seek approval from headquarters or not. AO Cheng Hing Wa, Charles will follow such issue with Headquarters staff.
- The website of SJ Sports Day has been established. Officers can encourage the cadets to take a look on that.

7. Strict adherence to submission deadline

- SSupt Ng Wai Chung, the Chairman reminded all divisions to meet the deadline of application of different function. It is recommended to hand in the application one day before the deadline. CLs should maintain a good condition of communication with officers and giving a hand on the “deadline” issue. Chairman once again stated that “NO excuse for late submission”. He also encouraged all officers should read all the news and memo from Headquarters, then pass the message from the top to bottom. Officers have no doubt escaping from the responsibility.

8. Final call for Divisional Visit

SSupt Ng Wai Chung, the Chairman reported that he has already visited all the divisions in B1 Cadet Corps, except Munsang Amb. And Munsang Nsg.. However, it had been solved, so that Our Corps Head could visit each division at least once this year. He also mentioned the priority of meeting personnel are: Divisional Officer, Cadet Leader, Teacher-in-charge, Surgeon and President. The most convenient way to communicate between the above parties is through e-mail. It is easy and quick.

9. Submission of Annual Return 2007

SSupt Ng Wai Chung, the Chairman notified all to take and hand in Annual Return promptly. Thus, Mr. Ng can sign it on time. It is also suggested that officers could interview each of the cadets and giving comments to them. And remind them to balance from academic and extra-curricular activities. Not only writing one or two words on the report.

10. Recitation of both the Cadet Code of Chivalry and the meaning of he St. John emblem

SSupt Ng Wai Chung, the Chairman requested each division teaches recruits about the Cadet Code of Chivalry and the meaning of St. John emblem, the Patron Saint and motto, then make it as part of the requirements of the enrollment. Mr. Ng read the Cadet Code of Chivalry again. He believes if recruits could fulfill such requirements, it can show their sincerity to be a cadet.

11. Corps Meeting schedule in 2008

- All Officers and Cadet Leaders agreed that Corps meetings were essential. It is mainly because division could get the most update information from Corps Head. Secondly, it provides a platform for divisions to share experience and a channel of communication with each other.
- The Corps meeting will be held three times in the next year; most likely in April, July and November on Fridays, The proposed schedule in 2008 are 25th April, 18th July, and 28th November. In addition, the proposed venue is S.K.H St. Benedict’s School, which was located in Choi Hung.

- Lastly, AO Mok Kwan Kiu suggested the function of Corps meeting is not only for the release of information. it could be a platform for us to raise out developmental issue of our Corps or even the Command.

12. Reports from Divisions

SSupt Ng Wai Chung, the Chairman invited the representatives from each division to report their current status.

Lee Kau Yan Ambulance

AO Lo Man Fung reported that 18 recruits have been recruited. It is resulted by the promotion campaign done in last summer holiday. A Cpl. is gong to take the Cadet Sgt. Promotion Course. And the upcoming events are: 青網大使@ late November, Knowledge of St. John @ December, and Basic First-aid Course @ January.

Munsang Ambulance

AO Mok Kwan Kiu reported that DVP Chan Kar Lok enrolled in September and Cpl. Lo Man Ho will be appointed as CL. 30 recruits have been recruited. Sports Day and Swimming Gala in school have just finished. The Up coming events are: Divisional Anniversary gathering and the Opening Ceremony of Dr. Yung Leung Tung's medical Room. Also, a divisional wild camp will be held in late December.

Munsang Nursing

PAO Cheng Yee Ting reported that 56 F.1 students have applied to join the division. 2 cadets are going to take part in the Cadet Corporal Promotion Course. Knowledge of St. John Proficiency Course is going to be held. It is also busy with the arrangement of Anniversary gathering together with Munsang Amb..

Mountbatten Nursing

No special report.

St. Benedict's Comb.

PAO Leung Chung Yin, Lawrence reported 16 recruits would take the basic First-aid Course in January. And they are undergoing footdrill training, too.

La Salle Amb.

No special report.

Ng Wah Ambulance

CL Har Boon Lap, Ralf reported that 27 recruits have been recruited. Parents day will be held in December in order let the parents know more about St. John. 2 cadets and 2 corporals are going to take the Cadet Corporal Promotion Course and Cadet Sergeant Promotion Course respectively. Ng Wah Amb. also participates in the Div. T-shirt design Competition which will be held on 8th Dec.. Moreover, they are invited to take part in the parade of 教區運動會.

Good Hope Nursing

Cdt. Lam Ho Yi and Puk Hoi Ling reported that there are 22 recruits in strength. The 28th Anniversary has just finished in October. The school will hold the 50th Anniversary Mass Show. Cadets are invited to provide duty on those days.

13. Any Other Business

a) 同心同根 2008

SSupt Ng Wai Chung, the Chairman reported that the program will be held on 21st – 26th March, 2008. The venue is Ching Tao and Beijing.

b) AOM

All Officers meeting will be held on 21st June, 2008 (Sat) PM, at HK Headquarters 6/F.

c) Magazine of Inter-divisional Competition

AO Lo Man Fung raised out the words on P.17 “癡狗” is inappropriate to be used as a description. It seems describing a senior officer’s behavior indirectly. AO Mok Kwan Kiu does think such printing matter in our organization should encourage our cadets to be positive in approach. The magazine is not used for expressing own views.

However, Chairman feels quite funny with the “nicknames”.

d) St John Sports Day

AO Lo Man Fung found the confirmation name list of the 20 x 200m event on the Sports Day website. However, the application of the event is not clear enough since divisional officer does not be informed cadet from division will participate in the event. Chairman Mr. Ng appointed PAO Leung Chung Yin, Lawrence to follow such issue.

14. Date of next meeting

25th April, 2008 (Friday)

15. Adjournment

There being no other business, the meeting was adjourned at 9:45 pm.

Confirmed this on _____

Chairman